Special Event/Overnight Notification

For troop/community activities that involve traveling more than 100 miles from the regular troop meeting location /or outside of the council jurisdiction and not for more than 2 nights. If you are planning an extended overnight trip (3 or more nights), please refer to the ***Traveling Troops Guide (see below).***
Please return completed form to membership specialist at least 48 hours prior to activity.

Leader's Name:_____ Phone:(__)_____

E-mail:_____

Troop #:_____ Membership Area #:_____ City/Town:_____

Troop Level: ☐ Daisy ☐ Brownie ☐ Junior ☐ Cadette ☐ Senior ☐ Ambassador

Planned Activity:

Location:_____ Phone:(__)_____

Purpose:_____ Dates of Trip:_____

Mode of Transportation:_____

Type of Property/Location: Hotel Park Beach Other_____

Number of Girls Attending:_____ Number of Adults Attending:_____ ***Please attach roster of girls and adults attending.***

Purchase additional insurance for participants who may not be registered. ***See Request for Additional Insurance Form.***

Safety Precautions Planned:

_____

_____

_____

Emergency Contact Person:_____ Phone:(__)_____

If swimming:
Name of Lifeguard:_____

If an overnight trip:
Name of Overnight Certified Adult:_____

If you are meeting another troop or organization:
Person in Charge:_____ Phone:(__)_____

Important:

If you are traveling by chartered bus, please fill out the *Bus Arrangement Information Form* and return to your membership specialist at least 48 hours prior to the date of activity.

If additional insurance is needed for persons participating in this activity, please complete the *Request for Additional Activity/Overnight Insurance* form and return to Badgerland Council Finance Department at least 1 week prior to activity.

For information on the Traveling Troops Guide, please contact the Program Specialist for Travel at 800.236.2710 X3030.

girl scouts

Girl Scouts of Wisconsin – Badgerland Council, Inc.
www.gsbadgerland.org 800.236.2710

Parent Permission for Special Activities & Overnights

For troop events or activities taking place outside of normal troop meeting time and place.

Troop #_____ is planning to:_____

The cost for each girl will be:$_____

☐ A day outing/field trip to:_____

☐ An overnight/camping event at:_____

On the following date(s):_____

The troop will leave from:_____ at:_____

and return to:_____at:_____

Instructions for what to wear/bring:_____

The leaders/adults in charge are:_____ Phone:(___)_____

_____Phone:(___)_____

In case of emergency, or change of plans, the troop leader will call you at the number listed below. If you need to contact the group while they are away (for emergencies only), please call:_____ at (___)_____. They will have the troop itinerary and emergency numbers.

Parent/Guardian: please keep this portion for your records.
Please return the bottom portion to the leader by:_____
(Return even if girl is not attending)

----------CUT HERE----------

Parent Permission Slip

I give permission for (insert full name)_____ to attend the group outing to: _____on (date/s)_____. We can be reached by phone at: _____OR_____
I will make sure she does not attend if she is not feeling well, and I will let the leader know as soon as possible.

Allergies or physical limitations are:

_____

_____

I give permission for any emergency medical action which may be needed (including X-rays.) Our family doctor's name is: _____ Phone:(___)_____

Please Check:

☐ I will drive *all drivers and chaperones must have a background check on file
Valid driver's license number:_____

Current auto insurance carrier:_____

☐ I will chaperone *all drivers and chaperones must have a background check on file
☐ Fee for outing enclosed/attached
☐ My daughter will not attend this group outing (return even if girl is not attending)
☐ Other:_____

Parent/Guardian Signature:_____**Date:**_____5/11: white