Girl Scouts of Wisconsin – Badgerland Council, Inc.
www.gsbadgerland.org 800.236.2710

Application for Troop Fund-Raising Activity

*This form must be completed at least **three weeks** prior to **any** proposed fund-raising activity.*
Please submit this form to your membership specialist.

Troop #:_____ Membership Area #:_____ Month/Year:_____

Troop Level*: ☐ Brownie ☐ Junior ☐ Cadette ☐ Senior ☐ Ambassador
(*Please note: Daisy troops may only participate in council-sponsored product sales)

Leader's Name: _____ Day Phone: _____

Address: _____ City, State, ZIP:_____

E-mail:_____

Fund-raising Goal: $_____ Current Troop Account Balance:$_____

Describe the event/trip/project for which these additional funds will be used: _____

_____

_____

Describe the proposed fund-raising activity (including methods and products): _____

_____

_____

Fund-Raising Activity Date(s):_____ Fund-Raising Activity Time(s):_____

Fund-Raising Activity Location:_____

If the adult in charge at the fund-raising activity is different than the leader, please provide the following:*

Contact Name: _____ Day Phone:_____
*Please note: The adult in charge at the fund-raising activity must be a council- approved and registered adult.

Please review *Troop Fund-Raising Policies and Procedures* and initial the statements below:

I have reviewed and understand the council policies for fund-raising activities:_____

I have reviewed and will cooperate with the current *Volunteer Essentials Guide* Adult-to-Girl ratios:_____

This troop has participated in **both** council-sponsored product sales (cookie sale and spring product sale):_____

*By signing this form, I **agree** to comply with all council policies and all applicable Safety Activity Checkpoints.*

Signature of Leader:_____ Date:_____

Council Use Only

Reviewed by MS: _____ Date:_____

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Troop Fund-Raising Policies and Procedures

Troop fund-raising refers to activities following a planned budget and carried out by girls and adults, in partnership, to earn money for the troop treasury. Council-sponsored product sales are council-wide sales of authorized products such as Girl Scout cookies, magazines, nuts, and candy in which the various membership pathways participate. Girl Scout troops are financed by dues, money-earning (fund-raising) activities, and a share of money earned through the previously defined council-sponsored product sales activities.

When planning a troop fund-raising activity, troops must comply with the following Girl Scouts of Wisconsin – Badgerland Council policies for troop fund-raising:

- Troop leaders must complete and submit the Application for Troop Fund-Raising Activity Form at least **three weeks** prior to any fund-raising event to your membership specialist for approval.
- All girls and adults **must** be registered members of the Girl Scouts of Wisconsin - Badgerland Council, Inc., before participating in any fund-raising activity.
- Troops **must** participate in ***both*** council-sponsored product sales as a condition for approval of additional fund-raising. Exceptions will be made for troops formed after council-sponsored product sales.
- Girl Scouts of Wisconsin – Badgerland Council does not limit the number of fund-raisers any one troop may participate in; however, each fund-raising activity needs approval.
- Girl Scout Daisy Troops may be involved in council-sponsored product sales activities **only**. They **may not** collect money in any other way except through troop dues and parental contributions.
- Troops must follow all *Safety-Activity Checkpoints* regarding troop money-earning activities.
- Girl Scouts may not raise or solicit money or participate in walk-a-thons, telethons, or similar activities that raise funds for other organizations such as Salvation Army, American Cancer Society, Humane Society, etc. However, girls may choose as a group to donate proceeds of current troop funds to an organization of their choice. Please see *Safety-Activity Checkpoints* and *Volunteer Essentials Guide* for details.

Examples of **appropriate** fund-raising activities:	Examples of **inappropriate** fund-raising activities:
Entertainment projects *Ex: plays, talent shows, dances, fashion shows* Recycling collections *Ex: newspapers, cans* Services to others *Ex: making items to sell, bake sale, garage sale*	Product demonstration parties *Ex: Pampered Chef, Mary Kay* Raffles, drawings, games of chance Direct solicitation of cash Sales or endorsement of commercial products Door to door sales other than council-sponsored products

Conditions for fund-raising approval:

- Troops must comply with Girl Scouts of Wisconsin – Badgerland Council, Inc., policies and *Volunteer Essentials Guide* guidelines for fund-raising.
- The most current troop's financial records must be on file (including the Troop Finance Report and Bank Account Record) before any fund-raising activity will be approved. The troop must show a justified need for the additional troop funds and the amount must be reasonable.

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